

HALSALL PARISH COUNCIL

Minutes of the Halsall Parish Council Meeting held on Wednesday 8th July at 7:30 pm at the Memorial Hall, Cross Lane, Halsall.

		Present: Cllr M. Lyons (Chair), Cllr P. Barker, Cllr D. Adams, Cllr T. Atlay, R. Brookfield, C. Smith (Clerk), S. Donnelly (Asst Clerk), Cllr. B Roberts, Cllr J.Ferguson, LCC L.Graham and two members of the public.
		Plaud to transcribe the meeting. Permission granted from all attending for the meeting to be transcribed via Plaud. Agreed.
1.		Introductions and Apologies for Absence
		Apologies received from Cllr N. McCarthy-Thomason, Cllr E. Wright & Cllr L. Stephenson. A journalist writing an article on the R&A golf road closures, entered the meeting and tried to take photos without asking if anyone objected. He was asked to leave.
2.		Declarations of Interest
		None.
3.		Open forum.
		Cllr B.Roberts left at 7.50pm
3.1		West Lancs Borough Councillors
		None.
3.2		Open public forum Chair read out an email from a local resident, raising concerns over the lack of information given to Halsall parish council over the road closures/restrictions due to the local golf tournament. There are one way and parking restrictions that are going to happen through a temporary traffic regulation order, a TTRO. One of them includes Gregory Lane and New Cut Lane, which for the whole time of the open golf tournament next week will become one way. Halsall parish council were never informed of this and the chair has already written to Lancashire County Council and received an apology.. Clerk to share the link for complaints on social media.
		The chair proposed a change to the agenda and items 14, Moss Road speeding and item 17 S137 Grant application were taken next so that visitors could leave earlier.
17.		To consider a S137 grant application from the Bees & butterflies for £458.00 for tools. Approved. s37 LGA 1972 local authority may incur expenditure which is in the interests of, and will bring benefit to some or all of its inhabitants.
14.		To discuss speeding on Moss road and volume of traffic.

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		LCC L.Graham requested if the parish council had any spare speed indicator devices we could install on Moss Rd due to speeding issues ,raised by a concerned resident, at present we do not have any. The volume of traffic on Moss Rd has increased due to the roadworks on Scarisbrick new Rd Clerk to share link with LCC L.Graham so residents can report speeding issues.
		Return to scheduled Agenda
4.		To confirm and sign the Minutes of the meeting held on 10th June 2026. Approved & signed.
5.		Discuss and agree on any matters arising from Parish Clerk's Report
5.1		£84.99 spent on 365 for Clerks laptop. Approved. Local Government Act 1972 s111 power to perform subsidiary functions. Expenditure on IT to meet future audit requirements.
5.2		Ink & paper purchased, asst clerk to claim on expenses £49.49 Approved. Local Government Act 1972 s111 power to perform subsidiary functions.
5.3		Works in St Aidans are almost complete, wallpaper peeling in table storage area, will need to be stripped and painted. The kitchen laminate strip has been reattached. Clerk to obtain a quote for wallpaper removal & decoration.
5.4		Removal of HPC Action List. Clerk to report activities since last meeting. Agreed.
6.		To receive reports from Representatives to outside bodies and agree on any actions arising;
6.1		Lancashire Association of Local Councils (LALC) (Cllrs R. Brookfield & M. Lyons)
		No reports
6.2		Ormskirk SchoolFoundation Trust (Cllr D.Adams) The trust has asked if the trustees have an area of interest in terms of one of the school subjects, Cllr D.Adams has put forward an interest in art, textiles, and graphic design to understand more about the courses they're doing.
6.3		Shirdley Hill Community Association (Cllrs N. McCarthy-Thomason & D.Adams) It was reported that a new list of events has been published on social media.
7.		To receive reports from Working Groups and agree any actions arising;
7.1		Finance (Cllrs M. Lyons, E. Wright, P.Barker)
7.2		7.2 Human Resources (Cllrs M. Lyons, P. Barker & T.Atlay)

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		Chair informed the council of elections next year, Councillors complete forms to be put forward, possible costs could be incurred if an election is called.
7.3		Traffic and Road Safety (Cllrs N. McCarthy-Thomason, R. Brookfield, B. Roberts, P.Barker & T.Atlay) Police link for speeding - Lancashire road safety partnership.
7.4.		Halsall News (Cllr N.McCarthy-Thomason) Vat limit of £5000 is correct for advertising, hall hire is exempt. Noted.
8.		Planning Applications
8.1		Applications
		Ward-Rural West Ward Parish: Halsall Application No: 2026/0513/FUL Date Valid: 18 June 2026 Proposal: Proposed double storey front and rear extension, and single storey rear extension. Site Location: 7C Summerwood Lane, Halsall, Ormskirk, Lancashire, L39 8RG. Applicant: Mr Costello Ward: Rural West Ward Parish: Halsall Application No: 2026/0515/FUL Date Valid: 22 June 2026 Proposal: Removal of condition 1 of planning permission 2016/0430/FUL in relation to agricultural occupancy conditions. Site Location: Ambrose Farm, Carr Moss Lane, Halsall, Ormskirk, Lancashire. Applicant: Mr Thomas Wright Rural West Ward Parish: Halsall Application No: 2026/0516/FUL Date Valid: 29 June 2026 Proposal: Single storey extension to rear together with loft conversion. Site Location: Holly Farm Bungalow, Plex Lane, Halsall, Ormskirk, Lancashire. Applicant: Mr Kevin Wilcox The council has no comments.
8.2		Any planning applications published on day of the meeting None.
8.3		To Note Recent Planning Decisions None
9.		Finance
9.1		To approve the schedule of payments July 2026 Approved.
9.2		To review the spend to date report June 2026 Approved.
9.3		To approve the Bank Reconciliation Approved.

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9.4		Independent Review of Bank Balances. Reviewed & approved	
9.5		To request a new signatory for bank authorisation. Cllr J Ferguson Agreed to be added to the Unity bank. Approved.	
9.6		To note item 9.8 from 10th June meeting for 365 business on the Asst clerks laptop is no longer required, due to the Clerk purchasing a new package. Agreed.	
10.		Woodland Project (Cllr. D.Adams, Cllr. T.Atlay, Cllr.L.Stephenson, Cllr M. Lyons & Cllr. P.Barker) Clerk & assistant clerk to complete the paperwork for the CIO. Local Government Act 1972 s124 (1) parish council may acquire by agreement any land... (b) for the benefit, improvement or development of their area.	
11.		To approve. Payment of £280.00 for work carried out at St Aidans. Quotation £345.00 plus vat to £625.00 plus vat. Incorrect price had been quoted by the contractor. Clerk and Chair approved as an emergency, as works were due to be carried out prior to the council meeting. Approved.	
12.		To discuss a complaint from a resident in Summerwood Lane. Photographs were shown and LCC L.Graham agreed to contact environmental health. Clerk to contact the subject of complaint. Agreed.	
13.		To confirm dates for first aid courses for councillors, enabling the council to have the correct level of cover at public events. Course to be postponed until September. Approved.	
15.		To approve the annual payment of £50 to a local resident for the cleaning of the bus stop and surrounding areas in Shirdley Hill. Approved.	
16.		To Note. Recent Police surgery held in the Memorial Hall. The recent police surgery was a success with several residents attending. Next surgery, 14th July 2026 at St Aidans.	
18.		To consider a S137 grant for £500.00 for the Memorial trust. Deferred to September.	
19.		Notice of Information-Only Items Cleaners holidays, any volunteers to help, Cllr Mary Lyons offered. Possible pollution of the canal has been reported on social media, to investigate further.	

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20.			Date and time of next meeting	
			Next meeting will be 9th September at St Aidans Hall, Renacres Lane, Halsall.	